



October 2, 2015

DIVISION MEMORANDUM

No. 698 s. 2015

TLE TEACHERS TRAINING ON COMPUTER SYTEMS SERVICING

**To : Assistant Superintendent
Education Supervisors/Coordinators
Secondary School Heads**

1. The field is hereby informed that there will be Training for TLE Teachers on Computer Systems Servicing at Deped Ecotech Center, Lahug, Cebu City on November 9-11, 2015
2. This training aims to:
 - a) deepen the required skills in Computer Hardware Servicing focused in Server Systems;
 - b) upgrade teachers skill in teaching Computer Systems Servicing of K to 12
 - c) prepare the teachers for assessment on Computer Systems Servicing based on the competencies and standards set by TESDA
3. Participants are advised to be at the venue at 4:00 o'clock at day 0 for the registration.
4. Registration fee of Php3,950 and travelling expenses of the participants are chargeable against **School MOOE/SEF/STEP/PTA** funds subject to the usual accounting and auditing rules and regulations.
5. This Memorandum serves as participants' **Authority to Travel**.
6. Wide dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent	(032556405
Asst. Schools Division Superintendent	(032) 414-7457
Accounting Section	(032) 254-2632
Disbursing Section	(032) 255-4401
Admin/Legal	(032) 253-7847

Website: www.depedcebuprvince.com
E-mail Add: depedcebuprvince@yahoo.com